



Education First

— FEDERAL CREDIT UNION —

COMMUNITY ENGAGEMENT | UPDATED PROCEDURES

Growing our credit union and elevating our brand is the responsibility of every employee at Education First. That's why we have updated our Community Engagement Policy to ensure that employees are provided with ample opportunities to participate in these events while being compensated for their participation.

How Do I Sign Up?

- Search for upcoming events in [Mobile Serve](#) (Desktop or App) using the hamburger menu on the left (hint: look under Opportunities)
- If you find an event you would like to participate in, speak with your direct supervisor to ensure that you can work a reduced hour schedule the week of the event. **Please note that employees are limited to a 40-hour workweek – including any hours spent at the event.**
- Once approved by your direct supervisor, sign up using MobileServe.
- Questions about the event? Contact the Main Contact for the event (listed in the event description)

EXCEPTIONS

The following events are unpaid as the credit union or event provides a meal for all volunteers. Please note that these exceptions are subject to change as determined by the Executive Team.

- Chamber of Commerce Banquets/Dinners
- Sabine Chapter Events
- Cattle Baron's Ball